

St. Maria Goretti  
Home & School Association Agenda  
August 17, 2016

**Members Present**

Anne Hutton, President  
Malina Banyai Piontek, Secretary  
Katie Reuhl, Treasurer  
Holly Benson, Social  
Amy Conlon, Development  
Christine Hammond, Public Relations  
Sarah Lawn, Room Parent Coord.  
Lorrie Lipe, Social  
Sheila Wenger, Room Parent  
Beth Wilson  
Ann Martinelli, Asst. Principal  
Liz Young, Principal

**Members Absent**

Melissa Bourgeois, VP/Enrichment

**I. Call to Order & Opening Prayer**

**II. Secretary's Report - Approve minutes from May 11 meeting**

Motion to approve minutes by Sheila Wenger. Second by Lorrie Lipe. Motion approved.

**III. Principal's Report – Mrs. Young**

Mrs. Young thanked the Board on behalf of staff and Mrs. Martinelli for volunteering to serve on the Board. She reported that all of the teachers have been hired. Mrs. Wegner will be the first grade aide. Mrs. Dukin will be the second grade aide. Mrs. Sleeth will be the third/fourth grade aide. There is still an opening for a pre-school aide. Construction on the school is moving forward, and will probably be done by the third week of September. They are almost completely finished with demolition now, so it's moving along well. Mrs. Young thanked the Board for its generous contribution to our construction project!

**IV. Teacher's Report**

No report.

**V. Treasurer's Report**

A current and projected budget was provided by the Treasurer.

\*Note: The Board approved a \$25,000 expenditure for the construction during an ad hoc email meeting in July. The request was approved by the Board unani-

mously. A budget was provided at the time of the request/approval, and this item will be added under the Long Range Plan Purchases category.

The Room Parent Coord. inquired where in the budget funds for various Parent Room food/beverage purchases should be accounted for. Clarification will be provided, although generally it will be within the Social Committee budget.

## **VI. Committee Reports**

### **A. Social Committee Report**

The Back to School Coffee will be on the first day of school from 7:40 to 9:00. Purchases will be made in the next week, after checking supplies.

The Committee is also working on the Ice Cream Social which is on Sept. 7 from 4:30 to 6:00. The ice cream will be from Culvers and it will already be in the cup. It is a minimal charge to cover the costs, \$75.00. If Board members can attend, that would be nice. Only a few helpers are needed.

The Kindergarten Picnic is tomorrow at 5:00 to 8:00 at McKee Farms Park. The Committee will be serving cake. There is a splash pad. Parents can bring their own food and drink for a get-to-know-you party.

### **B. VP/Enrichment Report**

There is no longer a formal Enrichment Committee although the Board will continue to sponsor non-educational enrichment activities for the school. In the recent past, the committee was reduced to a single person, which created an issue with transition. The duties have now been assigned to the Vice-President.

### **C. Development Committee Report**

The Board is still seeking another person to be on the Development Committee. The two main funding sources for the Board are Scrip and the rummage sale. This committee oversees these activities as well as developing other means to raise funds for the HSB, such as grants. Due to the great work of the Development Committee in raising funds through Scrip and the rummage sale, the Board was able to contribute \$25,000 for the construction project. The Committee will promote the Board's role in this project through before and after photos and other activities. It is hoped that by showing how the Scrip funds is being used, more people will buy Scrip.

### **D. Public Relations Report**

The Public Relations Committee Chair will be contacting prior members of the Committee to assess their continued participation. New members will also be

recruited.

### **E. Room Parent Coordinator Report**

It has been a busy few days for the Coordinators. The Facebook Page was used as a means to solicit participants. Although over half of the slots are now filled, there is still a need for volunteers in second, fourth and sixth grades. The Coordinators have been emailing, calling and using Facebook to generate parent participation. The Board thanks the Coordinators for all of their hard work! The Room Parent meeting is next week, Aug. 23, at 7:00 pm

### **VII. Welcome new members/Establish meeting time**

Welcome to Amy Conlon and Kristine Hammond. Amy will be the Development Committee Chair, and Kristine will be chairing the Public Relations Committee. The Board unanimously approved keeping the meeting at the third Wednesday of the month at 6:30 pm.

### **VIII. Open House Plans/Help needed from H&S**

The Open House will be held September 1 from 6:00 to 8:00 pm. Sessions are K – 3 at 6:00, 4-5 at 6:30, MS has two sessions, one at 7:00 and the next at 7:30. Each session is thirty minutes.

### **IX. Long Range Plan**

The Committee will discuss our long range plans at the October meeting. By that time, there will be a better feel for what needs remain following completion of the construction project. The Board was able to purchase all of the items on the long range plan for last year, so there are no items remaining to be purchased.

There is no need to purchase a new small coffee pot, provided that the coffee pot is regularly used and cleaned. If that doesn't solve the problem, the Board will look at purchasing another coffee pot.

Donors generously gave funds to cover the cost of the Buddy Bench so the Board's funds were not needed for this item either..

### **XII. Open discussion**

As of today we have 433 students. We have 17 spots open. The only classes that don't have open spots are third and fifth.

The Board was given a tour of the progress on the construction project.

### **XIII. Close - Next Meeting - Wednesday, October 12 at 6:30 pm**

Motion to adjourn by Malina Banyai. Second by Christine Hammond. Meeting adjourned following a tour of the construction project at 7:35 pm.